

Offer Letter

Date: 29/06/2015

Name: Mr. Abdur Raquib
Pone No. 0091-9431373336
Email: raquib.civil@gmail.com

We have pleasure in offering you, on behalf of Tamcon Contracting Company B.S.C (c), Bahrain an appointment as a 'Project Manager-Civil', on the terms and conditions given below:

01. Basic Salary & Allowances

- a- Basic Salary : **BD.1000/-** (Bahraini Dinars **One Thousand Only**) per month.
- b- Housing Allowance : **BD.250/-** (Bahraini Dinars **Two Hundred Fifty Only**) per month.
- c- Transport : A Vehicle will be provided by the Company.
- d- Mobile : A mobile set will be provided by the company.
- e- Visa Status : You will be eligible for Family status.

02. Annual Leave

After completion of **12 (Twelve)** months of continuous service, you will be entitled to **30** calendar days paid leave and ticket to your home country.

03. Working Hours

You shall work at most **48** hours in a week from **Saturday to Thursday** or any time that work necessitates.

04. Probation Period

You will be on probation period for **three months** from the date of your joining our employment. Subject to performance, the Company reserves the right to terminate your employment within one day's notice. In such situation, you will be only entitled to receive your salary till last working day. In case you wish to terminate your service before the expiry of contract, the LMRA-Visa Fees to be reimbursed on a pro-ratio basis along with all other costs incurred on your placement.

05. Social and Medical Insurance

You will be entitled for Social Insurance as per Kingdom of Bahrain Labour Law and regulations of the General Organization for Social Insurance as well as medical insurance as per company policy.

06. Contract of Employment

Subject to successfulness of the probation period, you will be eligible to sign a full-fledged Employment Agreement. While you are in service, you agree that you shall terminate all your present commitments and devote your time and attention to the faithful and diligent performance of your duties with Tamcon. You also shall not engage yourself directly or indirectly in any other business activities, whether paid or unpaid.

07. Confidentiality

Any confidential information acquired by you in the course of your employment, must not at anytime, whether during or subsequent to the employment with the Company, to disclose, communicate or transmit in any form to a third party.

- Shall you accept this offer, please signify and return one copy of this offer to us.

Sign of Employer



Sign of Employee

03 / 07 / 2015

Winners of National and International Awards.



**ADLAKHA &
ASSOCIATES**
Architects, Engineers, Valuers, Town Planners
Interior Designers & Construction Consultants

35, Rani Jhansi Road, 117, Guru Nanak Market,
Jhandewalan, New Delhi-110055 India
Phones : 518901, 514801, 730737

Date : 13-12-1993

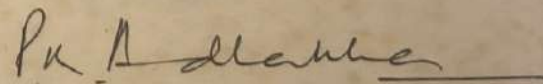
TO WHOM IT MAY CONCERN

This is to certify that Mr. Abdur Raquib
S/o. Mr. Abdul Halim a permanent residence of
Jamshedpur, Bihar has worked with us from 5th
Nov, 1992 to 10th Dec, 1993.

He has good knowledge of all Civil Engineering
aspects of building. He is hard working and shown
keen interest in undertaking the task efficiently.

He drawn 1800/- p.m. for his job as a Junior
Site Engineer for our various projects.

We wish him all success in life.



Managing Director
(ADLAKHA & ASSOCIATES)



AL-KABIR POLYTECHNIC

KABIRNAGAR, P.O. KOPALI, VIA-MANGO, JAMSHEDPUR - 831 012

(An Undertaking of KABIR WELFARE TRUST)

(Recognised by the J.U.T., Govt. of Jharkhand & Approved by AICTE, Govt. of India)

Phone : 06591 - 260092, 260414 • Fax : 06591 - 260414

E-mail : info@alkabir.in • Website : www.alkabir.in

Ref. No. AKP/2021/044

Date 16-01-2021

TO WHOM IT MAY CONCERN

This is to certify that **ABDUR RAQIB** S/o. Mr. Abdul Halim had worked in this Institute as a Lab. Assistant in the Department of Surveying since 01.12.1996 to 18.07.2008.

He is sincere, punctual and hardworking & bears a good moral character.
We wish every success in his life.



[Signature]
Principal
PRINCIPAL
AL-KABIR POLYTECHNIC
JAMSHEDPUR

जमशेदपुर अधिष्ठापित क्षेत्र समिति ।

पत्रांक :- 9/12

दिनांक :- 28/10/04

सेवा में,

Sri Abdur Raqib.

Regn. No. S/18/04

96-B, Golmur Muslim Bustee.

P.O. - Golmuri; Jamshedpur.

विषय :- सुपरवाइजर, आर्किटेक्ट, टिचिवल इंजीनियर के रूप में कन्सल्टेंट नियुक्त करने के संबंध में ।

महोदय,

आपसे प्राप्त आवेदन पर संबंधित विचारोपरान्त आपके नाम को Supervisor के रूप में नियुक्त शर्तों पर पंजीकृत किया जाता है ।

1. आपके द्वारा समर्पित नकश अधिष्ठापित क्षेत्र के भवन उपधारा के अनुरूप होगा ।
2. सुपरीवजन कार्य पर हस्ताक्षर होने पर कार्य के गुणवत्ता तथा भवन में विचलन के लिए पूर्णतः आप जिम्मेदार होंगे ।

विशेष पदाधिकारी,

जमशेदपुर अधिष्ठापित क्षेत्र समिति ।

28/10/04

फार्म न० 29

जमशेदपुर नोटिफाइड एरिया कमिटी

पंचमेल रसीद
नियम 97

ता. 13/6/07

न०

10018 Abdul Raqueeb

श्री

पता

Gohmuri Muslim Basti, Jn

बावत

Regn. fee for Draftman

रुपया

Rupees one thousand

पाया ।

रु०

₹ 1,000/-

F No
13/6/07
वाइस चेयरमैन

Utsav Vatika Homes Pvt. Ltd.

Chepapul, Mango, Jamshedpur - 831012, Jharkhand

Phone : 0657-2361999

E-mail : utsav_homes@yahoo.com



Dated : 17/8/2015

Certificate

To whomsoever it may concern and certify that **Mr. Abdur Raquib** was associated with us as a "Project Manager (Civil)" during the period from 02nd Feb. 2009 to 14th Aug. 2015 as per the company's employment record.

He was on leave for Bachelor degree during the period from 25th Aug. 2009 to 30th Nov. 2013.

During his employment we found him very professional, knowledgeable and result oriented with theoretical and practical understanding of work requirements. He has successfully completed many building Projects.

He has good capacity to execute the works and leadership quality to cooperate and lead a team of work force.

This is to issue under the request of the candidate and he resign the job without any discrepancies.

For UTSAV VATIKA HOMES PVT. LTD.

(G. S. Jamal)

Manager, Human Resources.



AL-JABER TRADG. & CONTG.CO.

شركة الجابر للتجارة و المقاولات



22776

Abdur Raquib

Name

Post Contract

Department

If found, please return to:

Al Jaber Trading & Contracting Co.

C-Ring Road

P.O. Box 1120

Doha, Qatar

☎ Tel. No. 4323737