

TECHNO INDIA COLLEGE OF TECHNOLOGY

Block DG, Plot No. 1/1/DG, New Town, Mega City, Rajarhat, Kolkata - 700 156 Phone: +91 33 2706 2050, 2706 2555, Fax: +91 33 2706 2580

Date: 10/04/2014

Mr. Goutam Nandi Old Kapasdanga, P.O. & Dist-Hooghly, West Bengal, Pin-712103 Phone No. – 9433510304/8966008502

Sir.

We are pleased to offer you an appointment as **Technical Assistant**, Department of **Civil Engineering** with effect from 16th **April**, 2014 and subject to the following terms & conditions:

1. Position

Technical Assistant, Department of Civil Engineering.

2. Posting

You will be posted at **Techno India College of Technology.** Schedule working days will be guided as per norms of the institute.

3. Joining & Reporting

You are advised to join from 16th April, 2014. You will report to the HOD, Civil Engineering, Techno India College of Technology or any other supervisor which will be communicated to you subsequently.

4. Role & Responsibilities

As Technical Assistant you will take lab classes in the department.

You will be responsible for preparing lab manual charts and also responsible to keep all the equipments in order & well maintained. You will be assigned responsibilities in examination and other allied administration activities.

You will also supervise all the construction of new projects of the college as & when required.

5. Tenure

You will be under Probation for 1 (one) year from the date of joining. However your performance will be reviewed on completion of one year service.

6. Separation

If required, your services are terminable by either party giving one month notice to the other or salary in lieu of notice. Either party need not assign any reasons for such termination.

However in case of breach of the disciplinary rules of the organization or misconduct or breaking the confidentiality of the organization, your services are terminable with immediate effect in addition to further legal actions if deemed to be suitable. In such event, it would not be necessary for the organization to give you either any notice or salary in lieu of notice whatsoever.

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7. Tour and Travel

You may be required to undertake travel for the work of the Trust as and when necessary.

8. Confidentiality

In the course of employment with the Trust, by virtue of the position held by you, you may acquire knowledge regarding the Institutions tailor made process, method of operation, marketing plan and operational practice or any other information which are not in the public domain. Such confidential knowledge however obtained by you, shall not be disclosed or allowed to be disclosed to other parties in the interest of the trust / organization. Therefore you shall not, at any time thereafter, make available or accessible such confidential information to any other party directly or indirectly.

9. Emoluments

You will receive Rs. 24,000/- p.m. as consolidated salary. All statutory deductions will be applicable as per norms.

10. General

- 1. You will be bound by any rules, regulations and orders of the Institutions promulgated time to time.
- 2. As this is a full time employment, you will not accept any other employment (Full or Part Time) during the employment period with us.
- 3. You should be always alive to the responsibilities, duties and dignities attached to this appointment and should conduct yourself accordingly. It is understood that you should not conduct yourself with raising of collective demands and shall not conduct yourself in any manner amounting to breach of confidence reposed in you or inconsistent with the position of responsibility occupied by you.
- 4. Any variation of the above terms and conditions will not be valid unless expressed in writing.

5. You are requested to give written consent If above terms are acceptable to you.

Thanking you, Yours truly,

(T. K. Ghosh) Director

Cc: To the Dean of Academics/Principal in Charge, TICT

Cc: To the Accounts Department



TECHNO INDIA COLLEGE OF TECHNOLOGY

DG1/1, New Town, Rajarhat, Kolkata - 700 156, West Bengal, India - Phone: +91 33 2324-2050, 2324-2029, Fax: +91 33 2324-2090

Date: 04.09.2014

TO WHOM IT MAY CONCERN

This is to certify that Mr. Goutam Nandi S/O Mr. Rupchand Nandi residing at Old Kapasdanga, Post & Dist-Hooghly, Pin-712103 is a Technical Assistant in the Department of Civil Engineering of Techno India College of Technology, Kolkata.

He has joined the College on 31.05.2014. He, will be under probation for one year from the date of joining.

Prof (Dr.) S. Sil Principal-in-charge TO TO THE PARTY OF THE PARTY OF

To

Dated: 08.09.17

The Director

Techno India College of Technology

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Through: HOD (Civil Engineering Department, TICT)

Respected Sir,

This is to inform you that I have got the opportunity to enhance my academic qualifications by pursuing Master's in the field of Structural Engineering from Civil Engineering Department of Narula Institute of Technology (Affiliated to Maulana Abul Kalam Azad University of Technology & Approved By All India Council for Technical Education). I kindly request you to allow me to pursue my M.Tech on the ground that it will not hamper the assignments and duties provided to me in my institute.

Kind regards,

Sincerely yours,

Mr. Goutam Nandi

Technical Assistant, Civil Engineering Department

Techno India College of Technology

Date: 22/03/2018

The Director,

Techno India College of Technology,

New Town, Rajarhat,

Kolkata -700156.

Sub: Application for one day weekly off for M Tech course.

Respected Sir,

I am pleased to inform you that I Goutam Nandi, Technical assistant of Civil Engineering Dept. in your institution is doing my Master degree course from *Narula Institute of Technology*. So I want one day weekly off as your kind consideration letter dated 12/09/2017 for attainting my M. Tech course without disturbing the scheduled classes.

I look forward to your positive response.

Thanking you in anticipation.

With Warm Regards,

Goulam Non Di.

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Become of the state of



SP/HRD/S003/1425/09 7th August 2008 1000GF08007

Mr. Goutam Nandi C/o. Sri Rup Chand Nandi Old Kapasdanga, P.O & District: Hooghly,

Pin Code: 712103 WEST BENGAL M: 09433510304

Sub: Appointment

Dear Sir,

This has reference to your application and the subsequent interview you had with us. We are pleased to appoint you as Senior Engineer (Construction) in our organisation on the following terms and conditions:

Date of Joining

On or before 1st September 2008.

2. Designation/Cadre

Senior Engineer (Construction) -S003

3. Location

: SP – EPC (Site) -Kolkata

4. Basic Salary

Rs. 12,000/- (Rupees Twelve Thousand) per month.

5. House Rent Allowance

Rs. 3,600/- (Rupees Three Thousand Six Hundred)

per month, or company accommodation in lieu of

HRA.

6. Conveyance Allowance

Rs. 1,500/- (Rupees One Thousand Five Hundred) per

month, or company transport in lieu

thereof.

7. Furnishing Allowance

Rs. 13,843/- (Rupees Thirteen Thousand Eight

Hundred Forty Three) per month.

8. Leave Travel Allowance

Rs. 11,000/- (Rupees Eleven Thousand) per annum.

9. Medical Reimbursement

Rs. 12,000/- (Rupees Twelve Thousand) per annum.

Provident Fund

You will be covered by the Shapoorji Pallonji Co. Ltd. Employee's Provident Fund Trust (Exempted) with contributions of 12 % of your Basic Salary as per

current statutory provisions.

11. Leave

: As per rules of the Company.

12. Gratuity

As per rules of the Company.







13.	Bonus/Ex-gratia		As per rules of the Company.
14.	Probation Period	:	All new entrants into the organization will undergo a six months probation period. On successful completion of the probation period, a specific confirmation letter will be issued; if not confirmed or probation extended at the end of the probation period, this contract shall continue to be valid till further notice.
15.	Transferability	:	Your services are liable to be transferred to any of the company project sites/offices in India.
16.	Notice of Termination	:	This contract can be terminated by either party by giving notice in writing of 15 days during probation, or one month after confirmation. Shortfall in the notice, if any will be compensated by salary in lieu thereof.
17.	Retirement Age	:	60 years.
18.	Medical Examination	:	Your appointment is subject to your being found medically fit by the company appointed Medical Examiner. The company may request you to undergo medical test from time to time.
19.	Validity	:	This offer of appointment is valid for joining on or before the date indicated in this letter. Unless a specific written extension is granted, the validity of this offer will automatically stand withdrawn.

The above terms and conditions are as applicable to your current grade, and level of responsibilities. Subsequent policy changes announced from time to time, and forming part of the employee manual shall be considered as binding on all employees.

You are requested to sign the duplicate copy of the appointment letter and return it to us as a token of your acceptance thereof. We look forward to having you with us for a long and mutually rewarding association.

Thanking you,

Yours faithfully, For SHAPOORJI PALLONJI & CO. LTD.

18-

VARGHESE MATHEW (EXECUTIVE VICE PRESIDENT – HUMAN RESOURCES)

cc: FKB cc: ARPC Crowlaw Nandi.
I accept the above
Terms & Conditions

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SP/EPC/E001/10472/1/2014 May 29, 2014

Mr. Goutam Nandi Deputy Manager (Construction) Kolkata-EPC- RO

Sub: Acceptance of Resignation

Dear Sir,

This has reference to your resignation letter dated May 01, 2014. Please note that the same has been accepted, subject to making good the shortfall in the notice period 1 day by you, as per your service terms. Accordingly, you will be relieved with effect from closing business hours of May 29, 2014.

You may please approach the Provident Fund trustees for the settlement of your provident fund. Your other legal dues, if any, will be settled by our accounts department in due course.

You are requested to return the company's property if any, and official papers to our company's representative.

We wish you all the success in your future endeavours.

Yours faithfully.

For SHAPQORJI PALLONJI & CO. LTD.

AJAY DEWANGAN

General Manager (Human Resources)

cc: FKB / KRS/ AB











SIMPLEX INFRASTRUCTURES LIMITED

REGD, OFFICE

'SIMPLEX HOUSE', 27, SHAKESPEARE SARANI, KOLKATA - 700 017, PHONES : 2301-1600 FAX : (033) 2283-5964/65/66, WEBSITE : www.simplexindia.com

ADM. OFFICE :

12/1, NELLIE SENGUPTA SARANI, KOLKATA - 700 087, PHONES : 2252-7596/8371/8373/8374/9372 FAX : (033) 2252-7931, 2252-7595, E-mail : sept.eal@smj.srll.in

Wednesday, June 27, 2007 Ref. 01/MIS/ER/C2168/JV/005/EC15605/VOL-2/192107

Mr. Goutam Nandi S/o Mr. Rup Chand Nandi Old Kapas Danga Post & Dist. Hooghly. PIN - 712 103.

Dear Mr. Nandi,

We are pleased to appoint you as an Engineer (Construction) Grade - I, in our organization with effect from 19/06/2007 on the following terms and conditions:

- 1. The break up of your Gross salary per month will be as per details in the sheet attached to this letter of appointment.
- 2. At present you will be posted at our EE Sports Complex Hotwar Ranchi Package I site under Delhi Zone of the Company. However, in the exigency of the Company's work your services are transferable from one office/work site to another within the territory of India without any extra allowance/remuneration.
- 3. You will be provided with Family accommodation when you will be posted at any work site subject to availability of premises.
- 4. You will be purely on probation for 12 months and probation period may be extended or determined earlier at the discretion of the management. Unless confirmed in writing you will be deemed to continue on probation even after expiry of probation period or the extended period of probation as the case may be. Your services will, however, be liable to be terminated any time during the probationary period or on completion of the probationary period without any notice and assigning any reasons till you are expressly confirmed in writing by the management. During the probationary period, management will watch your performance, conduct and suitability in the organization and your confirmation will depend on such assessment.

Contd.

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SIMPLEX INFRASTRUCTURES LIMITED

REGD, OFFICE

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Continued From Page 1

Wednesday, June 27, 2007 Ref. 01/MIS/ER/C2168/JV/005/EC15605/VOL-2/192107

- 5. Your services are terminable at any time during the period of probation without assigning any reason at the sole discretion of the Management. After confirmation your services will be terminable by Three Months' notice from either side without assigning any reason. Your services may however, be terminated by the Company with payment of an amount equivalent to Three Months' pay in lieu of Three Months' notice.
- 6. Leave Travel Allowance will be paid to you according to the Company's rules.
- 7. You will be allowed medical facilities as per the rules of the company.
- 8. You will be allowed leave as per the rules of the Company.
- 9. Your services will be governed by the Staff Service Rules (applicable for indoor and outdoor services as the case may be according to assignment of duty to you)and other regulations which are now in force and/or may come into force in future from time to time.

If the above terms and conditions are acceptable to you, please sign and return the duplicate copy of this letter in token of your acceptance.

Yours faithfully,

For Simplex Infrastructures Limited

Saumitra Chakrabarti

Manager (Accounts)

Attachment: As stated above





SIMPLEX INFRASTRUCTURES LIMITED

REGD. OFFICE

'SIMPLEX HOUSE', 27, SHAKESPEARE SARANI, KOLKATA - 700 017, PHONES : 2301-1600 FAX : (033) 2283-5964/65/66, WEBSITE : www.simplexindia.com

ADM. OFFICE :

12/1, NELLIE SENGUPTA SARANI. KOLKATA - 700 087. PHONES : 2252-7596/8371/8373/8374/9372 FAX : (033) 2252-7931. 2252-7595. E-mail : scpl.cal@smj.srll.in

Wednesday, June 27, 2007 Ref. 01/MIS/ER/C2168/JV/005/EC15605/VOL-2/192107

A Sum of Rs.18000/- per month will be paid to Mr. Goutam Nandi (Ecode-15605) as Gross Salary, the break up of which is given below:

- (A) Rs.6600/-per month as Basic Salary
- (B) Rs.1500/-per month as Dearness Allowance
- (C) Rs.1000/-per month as Project Allowance
- (D) Rs.1200/-per month as Additional Work Allowance
- (E) Rs.7700/-per month as Exgratia

For Simplex Infrastructures Limited

Saumitra Chakrabarti

Manager (Accounts)

Laumiton Chal

Simplex Infrastructures Limited

Internal Memo

То

: Mr. Goutam Nandi

(Engineer Construction Gr. - I, EC- 15605)

Ranchi Site.

From

; Mr. Goutam Chakraborty

Ref.

: 02/RANCHISC/P&A/001/Vol.III/1960

Date.

: 23-08-2008

Sub: Regarding acceptance of Resignation

Dear Sir,

You are here by informed that your resignation letter has been accepted by the management w.e.f 22.08.2008.

You are advice to obtain clearance certificate from Ranchi site & submit it to site. So that your account can be settled as soon as possible.

This is for your kind information & record please.

Thanking You, Yours faithfully

(Goutam Chakraborty)

C.C: M.I.S. Department.

C.C: Mr. H. Singh.

C.C: Mr. P. K. Sinha



B.E. (CAL), M.E. (CAL), AMIE

CONSULTING STRUCTURAL ENGINEER

Residence: 181/32, Canal Street, Sree Bhumi, Kolkata - 700 048 ②: 2534 7670 Office: 2T, Cornfield Road, Kolkata-700 019 ② 2460-6365 5525-4502

TO WHOM IT MAY CONCERN

This is to certify that SRI GOUTAM NANDI, son of SRI RUP CHAND NANDI, residing at OLD KAPAS DANGA, POST & DIST – HOOGHLY, PIN – 712103, is now working with my concern as a part-time Civil Engineer for the last seven years. He can prepare architectural & structural detail drawings, estimate, & perspective elevation of multi storied buildings, factory, etc. including supervising the execution of such jobs in site.

I wish him every success in his future career.

Sankar Das
B.E. (CAL), M.E.(CAL), M.I.E
Consulting Structural Engineer
The Kolkata Municipal Corporation.
Empanelment No. :- E.S.E 1/12

Monojit Das

Architect, Planner & Interior Designers

GA-45 NARAYANTALA (WLST) ROAD, KOLKATA - 700059 PH.NO.-32920998

Date: 15.05.2007

TO WHOM IT MAY CONCERN

This is to certify that SRI GOUTAM NANDI, son of SRI RUP CHAND NANDI, residing at OLD KAPAS DANGA, POST & DIST – HOOGHLY, PIN – 712103, is now working with our concern as a freelancer Civil Engineer for the last ten years. He can prepare architectural & structural detail drawings, estimate, & perspective elevation of multi storied buildings, factory, etc. and also execute the work at site satisfactorily.

He is quite diligent and regular in his work. His personal bearings are also satisfactory.

I wish him every success in his future career.

Monojit Das & Associates

Proprietor

MONOJIT DAS Architect (ca/96/20079)

4, JATINDAS ROAD, CALCUTTA-700 029 PHONE : 464-5645 464-5945

Ref:

Date:

To Mr. Gautam Nandy (D.C.E) Old Kapas Danga Hooghly W.B.

Sir,

As verbal disscussion we are appointing you as side incharge(structural And engineering supervision) for side No.9/B Charu Avenue and 13/A Rani Sankari Lane affected from this day.

Thanking you

Dated: The Calcutta 3rd.July'2000

ASHIM BANERJEE

Proprietor A.B.CONSTRUCTION

148, JESSORE ROAD, CALCUTTA-700 074

PHONE: 550-6841 (OFF), 550-1628(RES), 551-3874(RES), 9830060505 (MOBILE)

Ref.....

Date 15 Sept. 1999.

This is to certify that Sri Goutam Nandi, a First Class Diploma holder in Givil Engineering, is now serving under me as a Planner, Architectural Designer, Estimator, Surveyor and Supervisor for the last one year. He can independently design and draw multi-storied buildings and also supervise the work satisfactorily.

He is quite diligent and regular in his work. His personal bearings is also satisfactory.

I wish him every success in life.

CHIRANA BUSINESS (P) LTD.

Director



INTERNATIONAL INSTITUTE OF INFORMATION TECHNOLOGY

VISVA BHARATI UNIVERSITY

Admin. Off. :EC 96, Salt Lake City, Kolkata-700 064, India, Phones : 321 2842/2843 Campus : AN Block, Salt Lake, Nayapatti, Kolkata-700 059, Ph. : 358 9554 Fax : (033) 334 6674, e-mail : enquiries @lilt-c.net • Website :www.iiit-c.net/www.iiit-c.com

To Whom It May Concern

This is to certify that Mr. Goutam Nandi has been working as a part time faculty for Engineering Drawing from 18th June, 2001.

He is sincere, hard working & possesses good teaching skill. I wish him success in life.

Pallab Sanyal

(Course Leader – I.T.)

08/2001

CHUCHURA YOUTH COMPUTER TRAINING CENTRE

Youth Services Branch, Govt. of West Bengal

In collaboration with

TEEVEETRONICS POLYTECHNIC PVT. LTD.

Hooghly Junior Technical School (2nd floor). Vivekananda Road. P.O. & Dist. ; Hooghly Phone : (033) 680 9581. E-mail : ttpl@cal2.vsnl.net.in

3rd September, 2001

MR. GOUTAM NANDI OLD KAPAS DANGA

HOOGHLY

DEAR MR. NANDI,

You must be happy to know that, we have been nominated to conduct the much coveted Chuchura Youth Computer Centre on behalf of Youth Services Branch, Govt. of West Bengal at Chuchura, Hooghly.

We now request you to take classes on AUTOCAD at our Hooghly Centre @ Rs. 250/- for each 4 hours classes w.e.f. August, 2001.

Mrs. Ranjana Chakraborty, Area Manager for this Training Centre will coordinate with you in this regard.

THANK YOU.

PRABIR CHATTERJEE

Director

SRI SRI BIJOYKRISHNA ASHRAM RELIEF SOCIETY

(Regd. Under Societies Act XXI of 1860 No. S/5078 of 1961-62)

Founder: Swami Asimananda Saraswati

NETAJI EYE & GENERAL HOSPITAL

ALL INDIA BLIND WELFARE WEEK

SRI SRI BIJOYKRISHNA BIDYAPITH

SRI SRI DARABESH BIDYARTHI BHAVAN



- SRI SRI DARABESH HOMOEO DATABYA CHIKITSALAY
- S SRI SRI BIJOYKRISHNA SEVA KENDRA, ORISSA
- STISTI BIJOYKRISHNA SEVA PRATISTHAN, BURDWAN
- SRI SRI BIJOYKRISHNA SEVA PRATISTHAN, CALCUTTA

Regd. Office: P.O. Ramchandrapur Ashram, Dist. Purulia (W. B.) Pin-723144, Fax: (03251) 50-221 Phone: 50-222, 50-223, 50-233 STD. 03251

Calcutta Office: 28A, Harish Mukherjee Road, Calcutta-700 025, (West Bengal) Phone: 455-1174 H2-/103, Sarsuna Satellite Township, Calcutta-700 061 Phone: 452-5037

Ref. No. RO/A-4/205

Dated the August 31, 1997

Sri Goutam Nandy, S/o-Sri Rupchand Nandy, Village Old Kapasdanga, PO.Dt. Hooghly is hereby appointed as a Trainee Civil Supervisor with effect from 1/9/97 on a monthly remuneration of %.1000/-. He should undergo the training intensively and prove himself competent for absorption in regular cadre of the Hospital.

He has to abide all rules and regulation of the Hospital and Society during training period.

He will get one day Off in every week as advised through Duty Schedule Chart.

Shall be entitled for 12 days Special Leave in a year on the basis of one day per completion of a month and so on. He will also avail the listed Holidays of the Hospital.

Nanda Dulal Chakrabortty GENERAL SECRETARY.

CC: 1. The Accountant, NEGH.

2. 'P' Branch, NEGH.

√3. The party concerned.

Bardhaman Branch: 7. Muratmahal Larie, Pratapeshwar Shibtala, Bardhaman-713101 Orissa Branch: Plot No. 1241, Mahanadi Bihar, Cuttack-753004, Orissa Government of West Bengal Office of the Frincipal Hooghly Institute of Technology, Hooghly.

Ref.No. 2602/99/163

Date: 14.9.99

To

Soi Goulam Nandi old Kapasdanga,

P.O. & Dist - Hooghly -712103

Sub: Engagement for the post of Park time Demonstrator in CE

He is hereby engaged as part-time Demonstrator in Civil Engg.
in P/T. Evening Course. for the session 1999loop under following terms and conditions:-

- a) He will have to take clases alloted to him as per routine being inforce.
- b) He will have to assist concerned HOD/Foremen in respect of internal assessment examination and any other assignment in academic interest as required time to time.
- academic interest as required time to time.

 c) He will be paid Ro. 106 per class as remuneration.

 d) This engagement is purely temperary and the engagement will be autometically terminated in the event of regular appointment being made in the post.

e) This engagement is subject to the approval of Project Director, SFIU & O.S.D., Dte.W.B.

f) If he is in service, before joining he is required to submit no objection cortificate from his employer in respect of this engagement.

g) He is requested to join his assignment with effect from 27.10.99

Hanghly Instt. of Technology

Copy to: Froject Director, SFIU & O.S.D., Dto., W.B., Bikash Bhaban, 10th floor, Bikash Bhaban, Salt Lake, Cal. 91 for information.



for information and necessary action.



SHRI S. S. MAJUMDAR EXECUTIVE ENGINEER HOOGHLY IRRIGATION DIVISION HOOGHLY.

TO WHOM IT MAY CONCERN

This is to certify that Shri Goutam Nandi S/O Shri Rupchand Nandi an inhabitant of old Kapasdanga, P.O. & Dist. Hooghly has completed the training for one year w.e.f. 22.7.96 to 21.7.97 satisfactorily.

During training period he was associated with the different type of construction works, earthworks, preparation of estimates related to this department and other official procedures in respect of technical matters.

He is an energetic youngman of active habits and so far as I know he bears a good moral character.

I wish him every success in life.

Hooghly.

(033) 837123

BHATTACHARYA BUILDERS

STATION ROAD, CHANDANNAGAR

★ ENGINEERS ★ BUILDERS ★ ARCHITECTS ★ INTERIOR DESIGNER

Prop: Bimalendu Bhattacharya
CIVIL ENGINEER

CONSULTING HOURS: 7-9 AM & 8-9 PM

15 JULY 1996

TO WHOM IT MAY CONCERN

This is to certify that Sri Goutam Nandi, a First Class Diploma holder in Civil Engineering, is now serving under me as a Planner, Architectural Designer, Estimator, Surveyor and Supervisor for the last one year. He can independently design and draw multi-storied buildings and also supervise the work satisfactorily.

He is quite diligent and regular in his work. His personal bearings is also satisfactory.

I wish him every success in life.

For Bhattacharyya Builde a

Proprietor