



CENTRAL BOARD OF EXCISE AND CUSTOMS

Ministry of Finance - Department of Revenue



ACKNOWLEDGEMENT RECEIPT

1. The receipt of Application No. AWEPR8024MSD001 for Service Tax Registration submitted by 'Mr./ Ms./ M/s. RITESH RANJAN ' on 23/09/2016 is hereby acknowledged. The Registration will be granted online within two days from the date of filing of completed ST1 Application, subject to post verification of prescribed documents.

2. On grant of registration, the registrant would be able to pay Service Tax electronically.

3. The applicant is required to submit a self attested copy of the following documents by Registered Post / Speed Post to the jurisdictional Division / Range office, within 7 days of filing the Form ST-1 online, for the purpose of verification:-

(i) Copy of the PAN Card of the proprietor or the legal entity registered.

(ii) Photograph and proof of identity of the person filing the application namely PANcard, Passport, Voter Identity card, Aadhar Card, Driving license, or any other Photo-identitycard issued by the Central Government, State Government or Public Sector Undertaking.

(iii) Document to establish possession of the premises to be registered such as proof of ownership, lease or rent agreement, allotment letter from Government, No Objection Certificate from the legal owner.

(iv) Details of the main Bank Account.

(v) Memorandum/Articles of Association/List of Directors.

(vi) Authorisation by the Board of Directors/Partners/Proprietor for the person filing the application.

(vii) Business transaction numbers obtained from other Government departments or Agencies such as Customs Registration No. (BIN No), Importer Exporter Code (IEC), State Sales Tax Number (VAT), Central Sales Tax Number, Company Index Number (CIN) which have been issued prior to the filing of the service tax registration application.

The office addresses of the Commissionerate / Division / Range selected by you, are available in www.aces.gov.in under Know your location.