

M I A Construction Pvt. Ltd.

Date-07.03.2016

To,

Mr. Sumit Raj.
AT+Post-Pobi,
PS- Jamua, Dist- Giridih,
Jharkhand- 815315

Subject: Employment certification letter

Dear Sumit Raj,

With reference to your interview you had with us, we are pleased to appoint you as Site Engineer (Civil) w.e.f. 08/03/2016.

We look forward to your dedicated efforts, excellent performance and commitment towards work and organization.

We hope that your professional association with us will be a rewarding and fulfilling experience.

We congratulate you on your selection.

Welcome to the M I A Construction Pvt. Ltd. family!

Regards,
For M I A Construction Pvt. Ltd.


Auth. Signatory

M I A Construction Pvt. Ltd.

Dated: 07.04.2017

EXPERIENCE CERTIFICATE

TO WHOM-SO-EVER IT MAY CONCERN

It is our pleasure to write on behalf of Mr. Sumit Raj S/o Mr. Awadesh Kumar who has worked with our organization in the capacity of Site Engineer (Civil) from 08-03-2016 to 05-04-2017.

During this tenure of his work Mr. Sumit Raj remained involved in his work dedicated. We found him pretty active in whatever task we have provided him. He is a confident person. He is professionally sound, hard-working and a devoted staff. He has the motivation to take initiative tasks and we are gratified that he had been helpful in the advancement of our organization.

Moreover, I would like to reflect over his conduct during his stay with us. During his service he has been found sincere, reliable, trustworthy, sociable, pleasant and open to challenges. He has a genial temperament and can efficiently work in a team. All of our staff members are pleased with him and feels comfortable in teaming and coordinating with him for the realization of organizational goals and objectives.

He is leaving his job only on his own decision and for attempting opportunities with a better profile.

We wish him all the best in his future endeavor.

Sincerely,

For M I A Construction Pvt Ltd.


Auth. Signatory



JAISHIV CONSTRUCTION PVT. LTD.

Engineer - Contractor

BANO MANZIL ROAD, RANCHI - 834001

Ref. No. 115/17-18

Date 06.02.18

Appointment letter

Mr. Sumit Raj
S/o. Mr. Awadesh Kumar
At+Po. Pobi
P.S. Jamua, Dist. Giridih
Jharkhand

Dear Sumit Raj

We have pleasure in appointing you as (Designation-Engineer) in organization, in Jaishiv Construction Pvt. Ltd. Monthly Rs. 15000/- (Rupees Fifteen thousand only). Other terms and conditions of the agreements are follows:-

1. That you will provided with bachelor accommodation and fooding .
2. That any expenses other than above, shall not be provided by the company.
3. That you will punctual on your duty.
4. That you are bound to retrench the agreement until & unless the project for which you are deputed is full and finally completed in all respect.
5. That the company retrenches you immediately if you are involved in any illegal activities.
6. Working hours as per requirement site.
7. You will kept full responsibilities of Supervision at site.

I have read terms and conditions of this letter of appointment and confirm by acceptance of same.

For Jaishiv Construction Pvt. Ltd.

Authorized Signatory

Signature