AJOY CHOUDHURY AND ASSOCIATES Architecture & Urban Design

## To whom it may concern.

I have known Pawan Prakash since August 2011. During this time he has been working in our Architectural Studio as a full time Assistant Architect (from August 2011 till to date).

I have found him to be an intelligent person with good analytical abilities. He has been part of our team for a couple of projects that are large in magnitude and are complex designs. While working on these projects, Pawan has shown a rare sense of responsibility and sincerity.

A mature and balanced person, he has the ability to work well and responsibly on his own and with others as a team. He has exhibited an ability to bring his analytical thinking to bear on his work. During the time that we interacted closely, I found him to be a very civil young man of refined sensibilities.

I wish him all the best for his future endeavours.

Ajoy Kumar Choudhury

31<sup>ST</sup> May'2013.



• ARCHITECTURE • URBAN DESIGN • TOWN PLANNING •

Date: 19/01/2018

# **Experience Certificate**

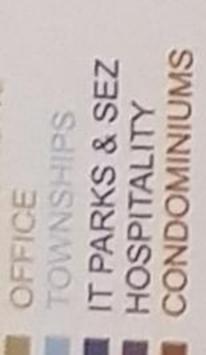
This is to certify that Mr. Pawan Prakash has worked in our organization as a "Project Architect" from date: 01<sup>th</sup> Oct' 2013 to 19st Jan'2018.

During your employment with us, we found you to be hard working, diligent and honest in performing your duties.

The management would like to thank you for your services with the company and we wish you all the best in your future endeavors.

For. Design Forum International

Authorised Signatory





The Creators

Off.: 331-B, 1st Floor, Road No.-4 Ashok Nagar, Ranchi - 834002 Mobile: 9234679246, 9031000790 E-mail: arunranchi@gmail.com

thecreators\_ranchi@yahoo.com

Res. Off.: Pragati Niwas, Pragati Enclave

Date: 01.02.2018

Bye Pass Road, Dibadih Doranda, Ranchi - 834 002

### **APPOINTMENT LETTER**

#### Dear Mr. Pawan Prakash

This has to your application and subsequent interview with M/S The Creator.

We have pleasure to appointing you as **Senior Architect.** This appointment shall be effective from the date of your joining **i.e. 01**<sup>st</sup> **Feb 2018.** The term and condition of your appointment shall be as under:

- 1. Designation: You will be posted as a Senior Architect.
- 2. Remuneration: Your monthly salary will be RS 65,000 (Rs Sixty-Five Thousand only).
- 3. Reimbursement: You will be reimbursed all official expenses incurred as per company policy.
- **4. Leave:** In addition, you shall be entitled to **24 days** of paid leave for every 12 months of paid service (Prorate eligible per month basis)
- **5. Notice Period:** Your service may be terminated by either side giving **One-month** notice in writing, or payment of basic salary in lieu thereof if you are in moral breach of your responsibilities.
- **6. Terms:** While in the employment of company, you are in no way allowed to be employed in an other company on a temporary or part time basis or offer your service with or without pay physical person, legal entity of public authority of to be occupied in your own business without the prior consent of the company.

#### 7. Confidentiality: -

You will treat all information received by you during the course of your service with the company and thereafter relating to products, systems and procedure as confidential. You will not disclose or divulge directly or indirectly, any knowledge, information or documents relating to company to anyone in any manner whatsoever and howsoever without the written permission of the company except for the bonafide performance of your duty in company's employment. If you do so it shall be a breach of contract and you shall be liable for legal action against you.

- **8.** The terms of this appointment are strictly confidential between you and company and any breach of this confidence will be viewed with utmost seriousness.
- 9. Your Appointment is effected from 01.02.2018.

Kindly sign and return a copy of this letter duly countersigned by you in acceptance of the term and condition set out here in

For,

THE CREATORS

Ranchi

Ph. No. : 9234679246 &

9031000790