HINDUSTAN PETROLEUM CORPORATION LIMITED

HUMAN RESOURCES DEPARTMENT (MARKETING)

Hindustan Bhawan

08th August, 2011

SHRI THAKUR ALOK Emp. No. 31912610 Manager - Projects Project & Pipelines Dept, HB

Service Award

SHRI THAKUR ALOK,

It is with immense pleasure that we acknowledge the completion of 15 years of your dedicated service in the Corporation. The Corporation has certainly benefited from your contribution over the years and we are sure you would have also enjoyed your association with the Corporation. We congratulate you on joining the distinguished ranks of our colleagues who have completed 15 years in the service of the Corporation. We also take this opportunity to wish you, on behalf of the Corporation all the very best throughout your career and hope that you will continue to perform with same dedication and zeal.

To felicitate all our colleagues who have completed distinguished years of service in the Corporation, we propose to present the service awards at a special function after the Flag Hoisting Ceremony on 15th, August 2011. Ms. Nishi Vasudeva, Director-Marketing has kindly consented to grace the occasion and present the awards.

We look forward to your valued presence during the function along with your family members for receiving your service award on this occasion. The function commencing at 9.00 a.m. shall be held on the ground floor at Hindustan Bhawan.

With Warm Regards,

R. ELANGO HEAD – HR (M)