



Jharkhand Infrastructure Consultants Pvt. Ltd.

Structural Designer, Architect, Town Planner, Sewerage, -Drainage System, IHSDP, Master Plan
Water Supply, Detailed Project Report for Highway, Bridges, Geotechnical Investigation and Valuation etc.

Ref: 1345

Date: 25.10.2017

TO WHOM IT MAY CONCERN

This to certify that Mr. Vipul Raj son of Rajendra Kumar has worked as a **Structural & Estimating Engineer** in our organization from period 16-4-2014 to 05-05-2016. His work in the organization was to design multi-storied buildings, preparation of Estimates and getting these sanctioned from competent authority. At the same time has designed some irrigation Weir/Check Dam also along with estimates for Pipe Line Water Supply Schemes & Sewerage- Drainage Projects in various district in Jharkhand. He has good knowledge of AutoCad, Etab, and Stadd-Pro. During these period he had some execution work also. During his tenure with us, he was able to handle the assigned responsibilities and found him to be sincere, energetic, efficient & very productive. We have found him to be self confident who is motivated, duty bound and a highly committed team member with strong knowledge. His behaviour with seniors and other employees was praise worthy. We wish him all success in his future endeavors.

Thanking You,

For Jharkhand Infrastructure
Consultants Private Limited

Balram Sahu
(Manager)



Office: Sant Bhawan, Shiv Durga Mandir Lane, Ratu Road, Ranchi-834005
Tel: 0651-2285357 • Mob: 8002335540 • Email: jicpl.ranchi@gmail.com



मेकॉन लिमिटेड (भारत सरकार का संस्थान)

MECON LIMITED (A GOVERNMENT OF INDIA ENTERPRISE)



प्रधान कार्यालय (Head Office) : राँची-2, झारखण्ड, भारत, Ranchi-2, Jharkhand, India, फोन/Phone : 0651-2483000, फैक्स/Fax : 0651-2482189/2482214
ई-मेल/E-mail : ranchi@meconlimited.co.in, वेबसाइट/Website : http:// www.meconlimited.co.in
CIN No. : U74140JH1973GOI001199

Speed Post

OFFER OF APPOINTMENT

Ref. No: 11.73.4.1/2018/

Dated: 13.08.2018

Shri Vipul Raj
C/o 1-A, Sharda Mansion,
Lane - 4, Anand Gram, Morabadi,
Ranchi - 834008, Jharkhand.

Contact no: 7717788099

Sub: Offer of appointment for the post of Asstt. Project Engineer purely on Full Time Fixed Tenure (FTFT) contract basis.

Dear Sir,

We are pleased to inform you that you have been selected for the above post in MECON LIMITED (Herein after referred to as "The Company"). The terms and conditions of your appointment are given below:

1. Your engagement will be on Full Time Fixed Tenure (FTFT) contract basis for a maximum period of 2 (two) years from the date of joining subject to satisfactory performance every year during the period of contract. You will be paid a consolidated salary as below :-

1st year - Rs.35,000/- Per month
2nd year - Rs.36,000/- Per month

You will also be entitled to CPF as per MECON Provident Fund Rules.

2. **Medical Facilities :**

You shall be provided free Medical Facilities for self and dependent spouse at Company's Hospital at Ranchi (Jharkhand) as per the medical rule of the Company or consultation by Company's retained doctors if posted in engineering office at Delhi or Bangalore.

3. **Accommodation:**

Accommodation subject to availability at the place of posting shall be provided on chargeable basis as applicable to regular employee. If posted at engineering office at Delhi or Bangalore you shall be paid 10% of monthly contractual remuneration as support for accommodation.

4. **Leave:**

- a) 1.25 days per month limited to 15 days in a calendar year
- b) Leave shall not be carried over to the next year.

Major Offices:

नई दिल्ली/New Delhi
+91-11-2204 1872 (Phone)
+91-11-2204 1214 (Fax)
delhi@meconlimited.co.in

मुम्बई/Mumbai
+91-22-2781 2155-58 (Phone)
+91-22-2781 2275 (Fax)
mumbai@meconlimited.co.in

कोलकाता/Kolkata
Page 1 of 3
+91-33-2282 2381-82 (Phone)
+91-33-2282 4441 (Fax)
kolkata@meconlimited.co.in

चेन्नई/Chennai
+91-44-2618 4873 (Phone)
+91-44-2618 4874 (Fax)
chennai@meconlimited.co.in

बेंगलूरु/Bangalore
+91-80-2625 2000 (Phone)
+91-80-2657 6352 (Fax)
bangalore@meconlimited.co.in

5. Working Hours:

As applicable at the office/site of your deployment. Should the work demand, you may have to work for extended hours also.

6. You shall be subject to the Conduct, Discipline and Appeal Rules of the Company.

7. Termination of service:

(a) On completion of the period of the Contract. No notice shall be issued to this effect.

(b) During the period of Contract:

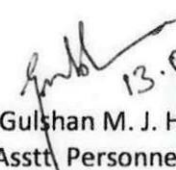
- i. By the Company without assigning any reason, by giving one month's notice or one month's pay in lieu of notice. However, such notice/notice pay is not required in the event of any misconduct committed by you.
 - ii. By your giving one month's notice in writing to the company or by giving one month's pay in lieu of notice.
 - iii. At any time by the Company without any previous notice if the Company is satisfied on medical evidence that you are unfit and/ or likely to continue to be unfit for efficient discharge of your duties for a considerable time for reasons of ill health, provided always that the decision of the Company that you are unfit and/ or likely to continue to be unfit shall be final and conclusively binding on you.
 - iv. If any declaration or information furnished by you at the time of your initial appointment or at any time during your service with the company proves false, or if it is found that you have suppressed any material information, you shall be liable to removal from service and to such other action as the company may deem necessary.
 - v. On adverse remarks during probation period by Controlling Officer.
8. You will be on probation for a period of 3 (three) months, which may be extended without notice at the discretion of the Company.
9. (a) At the time of reporting you will be required to produce the following certificates in original alongwith one self-attested copy of each :
- i. Matriculation certificate in support of your date of birth.
 - ii. Engineering degree certificate alongwith all marksheets.
 - iii. Caste certificates issued by the Appropriate Government Authority if you belong to SC/ST/OBC (NCL) category. In case of candidates belonging to OBC (Non Creamy Layer) category, the certificate should not have been obtained 6 months before the date of joining.
 - iv. Experience certificates as mentioned in the application form.

(b) Other documents:

- i. Character Certificate in the enclosed form from Gazetted Officer/ Principal of College last attended.
 - ii. Three copies of duly filled in "**Attestation Form**" enclosed herewith.
 - iii. Medical fitness certificate as per the prescribed format enclosed herewith.
10. The appointment is subject to your being found medically fit by the Competent Authority (as mentioned in the enclosed format). You shall bring the attached Medical Fitness form duly filled and certified by the Competent Authority as mentioned.
11. You may please convey your acceptance of this offer or otherwise by 25.08.2018 through email at gulshan.hemrom@mecon.co.in. You shall also submit your acceptance of this offer duly signed on the copy of the same within 15 days of issue of this offer of appointment to the undersigned.
12. The offer of appointment is **PROVISIONAL** and subject to fulfilling the conditions of eligibility of appointment in terms of advertisement.
13. You are advised to report to the **undersigned at Recruitment Section, MECON Limited, Vivekananda Path, Doranda, Ranchi - 834002** on or before **13.09.2018** for verification of your certificates, documents and forms sent with this offer of appointment and for joining duty.
14. In case of any dispute regarding interpretation of terms and conditions of this offer of appointment or the rules governing your service or otherwise, the decision of the Company thereon shall be final and binding.

Yours truly

For and on behalf of
MECON LIMITED


13.08.2018
(Gulshan M. J. Hemrom)
Asstt. Personnel Officer

Acceptance :

I hereby accept the terms and conditions stipulated in the offer of appointment _____ dated _____. I am willing to join, and shall report by _____.

(Signature)



Dated : 13.09.2021

No.05-73/C4093

OFFICE ORDER

The resignation tendered by Shri Vipul Raj, PI.No.C4093, APE, purely on full time fixed tenure contract basis, posted at Oil & Gas, MECON, Delhi vide his resignation dated 01.07.2021 has been accepted by the Competent Authority and accordingly Shri Vipul Raj stands released from the contract services with effect from the afternoon of 01.07.2021

This issues with the approval of Competent Authority.

Leena Karthi
(Leena Karthi)
Sr.Manager (HR)

Distribution:-

1. Shri Vipul Raj, APE, Oil & Gas, MECON, Delhi
2. Sr.GM (O&G), MECON, Delhi
3. CGM (HR), MECON, Ranchi
4. GM I/c (Finance), MECON, Ranchi
5. GM I/c (HR), MECON, Ranchi
6. Secretary (PFT), MECON, Ranchi
7. GM (Finance), MECON, Delhi
8. Sr.GM (Vigilance) MECON, Delhi
9. DGM (IT Services), MECON, Delhi
10. Sr.Mgr (HR), MECON, Ranchi
11. Manager (Admin), MECON, Delhi
12. Mgr (HR), OD, MECON, Ranchi
13. Personal file
14. Office Order file

With a request to handover the Identity Card, Medical Cards and any other Co's property /documents immediately to concerned authorities.

Demand/ no demand, if any, against Shri Vipul Raj may please be communicated to us latest by 20.09.2021 failing which it will be presumed that there is nothing outstanding against Shri Vipul Raj and his final accounts will be settled accordingly.

Structural Designer:

CARR AND ASSOCIATES

RANCHI PATNA

G.S.T. No-20BHBPS1736G1ZQ

To whom it may concern

This is to certify that Vipul Raj S/o of Late Rajendra Kumar is working with Carr and Associates from 01/07/2021 as Design Engineer for this he has been paid a salary of Rs 40000/- per month.

Thanking You,



FOR CARR AND ASSOCIATES
Structural Designer