



# DESIGN CREATION

Architects & Urban Planners

Ref. No: DC/JL/05/2023

Date: 27/10/2023

## APPOINTMENT LETTER

To,  
Mrs. Pallabi Ray  
Flat No.403, Nilkanth Appt.,  
Shanti Colony, Saraidhela, Dhanbad

Dear Pallabi,

This has reference to your application for employment and subsequent interview, the Management is pleased to appoint you as **Senior Architect** on a gross salary of **Rs. 38,000/- (Rupees Thirty Eight Thousand only)** per month with effect from 27/10/2023.

Your appointment is subject to the following:

### TERMS AND CONDITIONS OF APPOINTMENT:

#### **Probation/Confirmation**

You will initially be on probation, for six months, which may be extended or reduced at the sole discretion of the Management. The appointment is terminable either by the Management or by you without any notice or payment in lieu thereof, during this period. On completion of the probation period, till such time that you are intimated in writing about your confirmation, you will be on probation.

#### **Medical Fitness**

Your appointment is subject to:

The Management having the right to get you medically examined by any certified medical practitioner during the period of your service. In case you are found medically unfit to continue with the job, you will lose your lien on the job.

#### **Verification of the particulars mentioned in your application**

If and when information furnished by you in your Application Form regarding your credentials are found to be incorrect or not true, you will be liable for termination or such other action as the Management deems fit.

**Services** · Architectural · Structural · MEP · HVAC · Interior · Urban Planning

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