



Ninety Nine Builders Pvt. Ltd.

Ground Floor, Ramajee Complex, Memco More, Hirak Road, Dhanbad - 826004

Ph. No.: 9534000099, 1800 123 1299

web : www.99builders.in

An ISO- 14001 : 2015
Certified Company

Ref: NNB/OFFER/NOV/063

Date: 04/11/2016

To
Mr. Randhir Kumar
S/o Sri J. R. Singh
407/K, New Area
Sasaram, Bihar

Letter of Appointment

With reference to your CV and subsequent interview held at Dhanbad, We are pleased to invite you as **G. M. Operations**.

We are confident that your knowledge and experience will be a value to the organization and will help us in achieving the objective that we have set for ourselves.

We are glad to offer you the position of **G. M. Operations** in our organization, under the following terms and conditions:

1. Your monthly basic salary will be **Rs 20,000/- (Rupees Twenty Thousand Only)** along with **Dearness Allowance of Rs.- 3000/-** & **Conveyance Allowance of Rs. 2,000/-**.
2. You are requested to join on **15th Nov, 2016**.
3. You are requested to submit the following documents, on or before your joining date
 - Photocopies of your academic and professional qualifications & Passport Size Photographs-4 in Nos.
 - Proof of age
 - Certificate(s) of employment and release letter(s) from all your previous employer(s)

Salary slip/Appointment and perquisites of last employer

Please sign on the copy of this offer letter as a token of your acceptance and indicate the date on which you will join the organization.

We look forward to mutually enriching association ahead.

With regards,

Ram Pratap Singh

(Ninety Nine Builders Pvt. Ltd.)

Technical Director

I have received and accepted the offer and will join from: -Signature: -
Date: -