

**Dhiraj Kumar**

Q.No-260, Sindhu Road, 10No Basti

Golmuri, Near Hindustan Mitr Mandal High School

Jamshedpur-831003

**Ref: OL/RAN/JAN 21/DK/01**

**Date: 1<sup>st</sup> Jan'21**

**Mob: 8797020751/ 9470376353**

**Subject: Offer Letter for the position of Supervisor**

Dear Dhiraj,

This is in reference to your application for the opening of “Supervisor” and subsequent personal interviews; we are pleased to inform that you have been selected for the post on following terms and conditions.

- i) Your CTC will be Rs. 15,000 per month (Rupees Fifteen Thousand only per month). TDS deduction of Income Tax will be as per IT rule.
- ii) You shall be joining us on 1<sup>st</sup> January'21
- iii) You will be placed at our Office/ site location in **Ranchi**.

Please carry along with you at the time of joining, your relevant credentials as mentioned below

- a) Education Certificates
- b) Date of Birth Certificate
- c) Relieving Certificate
- d) Experience Certificates
- e) 4 Passport size Photographs
- f) One ID proof
- g) Salary slip of last organization

The detailed Appointment letter shall be given to you at the time of Joining. Kindly Sign the copy of the same confirming your acceptance of the offer.

With Best Regards,

**For VR Construction Proprietor**

**VR CONSTRUCTION**

**Vivek Ranjan**



**PROPRIETOR**