

Ref. No. _____

Date 25/09/19

To,

Mr. Vipin Kumar Singh

Sub – Appointment Letter

Dear, Vipin Kumar Singh,

Thanking you for accepting and signing the job letter. I am pleased to inform you that your employment with Shakshi Promoters & Developers Pvt. Ltd. has been confirmed in the capacity of Supervisor.

As agreed your starting date will be 20/10/2019 and your work timing from 10 a.m. to 6 p.m.. Sunday to Friday. You will be paid Rs 15000.00 (Fifteen thousand only) including lodging fooding exp. monthly .Further information governing your employment can be found in the Employee Policy document.

If you have further queries about your employment, you may contact me directly or approach the HR department:

Congratulations on your appointment and welcome to Shakshi Promoters & Developers Pvt. Ltd. We look forward and to seats of fruitful cooperation and success. We wish you the best of luck in your new post.

Sincerely ,

SHAKSHI

PROMOTERS & DEVELOPERS PVT. LTD.

For , Shakshi Promoters & Developers Pvt. Ltd.

SHAKSHI PROMOTERS & DEVELOPERS PVT. LTD.



DIRECTOR