

# SHARDHA BUILDERS

Shakuntala Kutir, Ratu Road, New Ashokpuri, Pandra, Ranchi - 834005

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Date : 01/11/2023

## APPOINTMENT LETTER

Mr. Biswarup Dey  
S/o: Mahendra Mohan, Dey,  
R/o: Daily Market, Dani Babu Ponds Lane,  
Ranchi.  
PIN : 834001

### SUBJECT:- LETTER OF APPOINTMENT

Mr. Biswarup Dey

We are glad to inform you that you have been selected for the post of Site Supervisor.

Your initial place of posting will be at ranchi.

Your joining date is 3<sup>rd</sup> Nov 2023.

Your monthly salary will be rs. 15000/- per month (including rs. 2000/- petrol allowance).

As discussed, you will be joining us as three month provisional period, after the provisional period your salary will be Rs. 20000/- per month including petrol allowance).

Kindly submit the following document on the date of joining:-

1. Photo copies of certificate evidence your educational qualification.
2. Copy of PAN/ Voter ID CARD.
3. Residence proof
4. Two photographs

Thanking You

*Ashok Kumar*