



# Harshwardhan Enterprises

REAL ESTATE & INFRASTRUCTURE DEVELOPMENT

Ref: HWE/APP/2017-18/02

Dated:20.03.2017

To,  
Mr. DEVO JYOTI ROY,  
Flat No. 202, Sharodiya Enclave,  
Road no.2, Vikash Nagar, Singhmore,  
Ranchi, Jharkhand-834003  
Mob. No: 7411659434, 7979974408.  
Email: roy.devo1992@gmail.com.

**Sub: Appointment Letter as Site Engineer in Harshwardhan Enterprises.**

**Mr. Devo Jyoti Roy,**

This has a reference to your application and subsequent interview with us on 20.03.2017. We inform you with pleasure that you have been selected, provisionally, for appointment in our organization as **Site Engineer**. Initially you will be on Probation on purely temporary basis on a consolidated monthly salary of Rs. 15000/- (Rupees 180000) per month plus Conveyance allowance of Rs.3000/- (Rupees 36000 only),per month. The Probation Period will be for a period of three month which may be increased further if considered necessary by the Company. You are requested to report for duty to us on **23 rd March' 2017** failing which it would be construed that you are no more interested and your appointment will stand as null & void. **Joining Report Format** is enclosed.

You will confirm your acceptance of the terms and conditions of service as per **Annexure** enclosed by signing in full on duplicate copy of this letter at the time of joining. On arrival to HWE you will report to administrative section to complete the joining formalities.

We take this opportunity to welcome you and wish you a long association and fruitful career with us. We do hope that you would put in your best efforts to perform your duties to the expectation of the management.

Please note to bring in all the certificates and testimonials for verification purpose at the time of joining us.

With Best Wishes,

Encl: As Above

For Harshwardhan Enterprises

*Sisir Das*  
Proprietor

(Sisir Das)

(Proprietor)

For, Harshwardhan Enterprises

Signature of Candidate

Date: