

Ref. No. A.A./P.R./002/22-23

Date 15/02/23.....

To,
S.M Shahreyar
Mango , Jamshedpur

[Sub:- Appointed As Senior Architect]

With refer to your recent interview for the above position , we are pleased to inform that we are offering you the position with our company 20 February 2023 under following terms and conditions

Salary: - 30,000

Probationary Period: - 6 Month for date of joining

Working Hours:- Working hours to be followed from 10 am to 7 pm evening usually operates five days a week. (Saturday and Sunday off)

Leaves: Each year, you will be entitled to 15 annual leaves and 12 casual leaves. All leave requests must be filed in writing to your supervisor prior to the specified duration of time.

Notice period clause: - You must offer a 90-day notice period. Depending on the priorities, the company may accept the resignation immediately or within a time frame of less than one month to three months.

Bayrang Pradhan
Yours Truly
G.S Construction
Authorized Signature

S M Shahreyar
S M SHAHREYAR
Employee Signature
JMP/ARC/0003/2015

