

Ayush Kumar

S/o- Amrendra Sharma

Address:

City: Bokaro, State: Jharkhand, Pin code:

Subject: Appointment for post of Civil Engineer

Dear Mr. Ayush Kumar,

We are pleased to offer you, the position of Civil Engineer with Pradhan Home Maker (the 'Company') on the following terms and conditions:

1. Commencement of employment

Your employment will be effective, as of 07 April 2018

2. Job title

Your job title will be Civil Engineer, and you will report to Mr. SN Sharma, (Site Supervisor).

3. Salary

Your salary and other benefits will be as set out as follows:

Salary Structure

Basic Salary	10000 P.M
Performance incentive	15000 P.A
Petrol	1000 P.M
Telephone	500 P.M

4. Place of posting

You will be posted at City –Mango, State - Jharkhand. You may however be required to work at any place of business which the Company has, or may later acquire.

5. Hours of Work

The normal working days are Monday through Saturday. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9:00 A.M to 5:00 P.M and you are expected to work not less than 48 hours each week, and if necessary for additional hours depending on your responsibilities.

6. Leave/Holidays.

The Company shall notify a list of declared holidays in the beginning of each year.

7. Nature of duties

You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time.

8. Termination

On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

9. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

We welcome you, and look forward to receiving your acceptance and to working with you.

Yours Sincerely,

Binod Kumar

Partner

02, April, 2018

