



**State Urban Development Agency, Urban Development & Housing Department,
Government of Jharkhand**

STATE URBAN DEVELOPMENT AGENCY (SUDA)

User Manual (How to Create and send a Proposal to ULB)

For

**DEVELOPMENT & DEPLOYMENT OF BUILDING PLAN APPROVAL MANAGEMENT SYSTEM IN
URBAN LOCAL BODIES OF JHARKHAND**

For Video Tutorial Click below link

<https://youtu.be/wsT5tkdOJFg>

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1. Introduction

BPAMS is the automation of the approval process, followed for approval of architectural plans. It is an application customized for efficient management and approval of the Architect Proposal for BP. It helps in attaining standardization and hence transparency in the total process of building permission. The complete building approval management system will be a web based system where Architects submit the plans and proposal basic data on line. In built Customized workflow available for approval based on power delegation. The proposal will be finally approved or rejected after different levels of scrutiny.

How to Create an Online MAP and Send to ULB

First LTP have to logline into the ULB where he already registered and ID password is approved

URL :- <http://udhd.jharkhand.gov.in> click on the Eservices and then Building plan Approval Management system

The screenshot displays the web interface of the Adityapur Municipal Corporation's Building Plan Approval Management System (BPAMS). The header includes the Government of Jharkhand Urban Development & Housing Department logo on the left, the corporation name 'Adityapur Municipal Corporation' in the center, and the BPAMS logo on the right. The main content area features a login section with fields for 'Username' (containing 'vist') and 'Password' (masked with dots), a 'LOGIN' button, and a 'Forgot Password' link. Below the login section are three navigation buttons: 'Online Payment', 'Citizen Search', and 'Dashboard'. The interface is divided into three primary service categories: 'LTP REGISTRATION', 'Third Party Accreditation Programme Enrollment', and 'DEVELOPER REGISTRATION'. Each category has a corresponding icon and a list of sub-services or documents. The 'LTP REGISTRATION' section includes links for 'LTP Registration', 'LTP Renewal', 'Payment', and 'View LTP', along with a list of instructions and document requirements. The 'Third Party Accreditation Programme Enrollment' section lists required documents such as 'General /Surprise Inspection document', 'Checklist for Structural Safety - Third Party Inspection', 'Construction Quality Checklist -Third Party Inspection', 'Checklist for Occupancy Certificate', 'List of Registered Third Party', and 'Construction Certificate'. The 'DEVELOPER REGISTRATION' section includes links for 'New' and 'Payment', and a list of documents like 'Pre DCR tool', 'LTP Registration User Manual', 'LTP Approval User Manual', 'Pre DCR Help Manual', 'Affidavit Form-13', and 'Certificate of Structural Stability'.

Government of Jharkhand
Urban Development & Housing Department

Adityapur Municipal Corporation

BPAMS

Username
vist

Password
.....

LOGIN

Forgot Password

Online Payment Citizen Search Dashboard

LTP REGISTRATION Third Party Accreditation Programme Enrollment DEVELOPER REGISTRATION

LTP REGISTRATION

- Any proposal to ULB will be filed by LTP.
- Any Council of LTP can apply for registration to ULB.
- "Click on Registration" to get registered.
- Only LTP will be allowed to login to BPAMS.
- Role & Responsibility of LTP.
- List of documents need to provide.

Third Party Accreditation Programme Enrollment

- General /Surprise Inspection document.
- Checklist for Structural Safety - Third Party Inspection.
- Construction Quality Checklist -Third Party Inspection
- Checklist for Occupancy Certificate.
- List of Registered Third Party.
- Construction Certificate

DEVELOPER REGISTRATION

- Pre DCR tool
- LTP Registration User Manual
- LTP Approval User Manual
- Pre DCR Help Manual
- Affidavit Form-13
- Certificate of Structural Stability

After Login Following Screen will Shown

Bundu Nagar Panchayat

Application Submission

New

Draft Applications

Returned

Submitted Applications

Payment Pending

Application Status

Withdraw

Draft Returned

Approved

Occupancy

Occupancy List

Inspection

Inspection List

Occupancy

Mr. Arun Ranjan [Architect] [21-10-2116]

MESSAGES

ACTIVITIES

USER

Proposal Info

Fields marked with * are mandatory

Save

Proposal Information

* Case Type	Select	* Project Type	Select
* Circle Name	Select	* Village Name	Select
* Ward No.	Select	* Thana No.	
Holding No. (if any)		Mohalla/Bazar/Road	
Building No.		Colony/ Street	
* Khata No.		* Khesra No.	

LTP 1st Save a proposal Information this will create a Temp File as shown in the figure

Bundu Nagar Panchayat

Application Submission

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Draft Returned

Approved

Occupancy

Occupancy List

Inspection

Inspection List

Occupancy

Mr. Arun Ranjan [Architect] [21-10-2116]

MESSAGES

ACTIVITIES

USER

Proposal Info

Owner Info

Plot Details

Building Details

Drawings

Application CheckList

Documents

Submit

Back

Proposal Form

LTP Form

File No. :
BNPC/TEMP/BP/0005/W03/2017

Created on : 12/3/2017

Proposal Risk level : -

Applicant : Arun Ranjan(BNPC/ARC/0002/2016) Architect

Fields marked with * are mandatory

Save

Proposal Information

* Case Type	New	* Project Type	Building Development Permissi
* Circle Name	Circle	* Village Name	Bundu
* Ward No.	W03	* Thana No.	125
Holding No. (if any)		Mohalla/Bazar/Road	
Building No.		Colony/ Street	
* Khata No.	145	* Khesra No.	45

After that LTP Fill all tab attachthe document and submit the file, as shown in the figure

BPAMS-Training Manual for SUDA Officials

Bundu Nagar Panchayat

Mr. Arun Ranjan [Architect] [21-10-2116]

MESSAGES ACTIVITIES USER

Application Submission

New Draft Applications Returned Submitted Applications Payment Pending

Application Status

Withdraw Draft Returned Approved

Occupancy

Occupancy List

Inspection

Inspection List

Occupancy

Proposal Info Owner Info Plot Details Building Details Drawings Application CheckList Documents

Submit

Back Proposal Form LTP Form

File No.: BNPC/TEMP/BP/0005/W03/2017 Created on : 12/3/2017

Applicant : Arun Ranjan(BNPC/ARC/0002/2016) Architect

Proposal Risk level : -

Fields marked with * are mandatory Save

Proposal Information

* Case Type	New	* Project Type	Building Development Permissi
* Circle Name	Circle	* Village Name	Bundu
* Ward No.	W03	* Thana No.	125
Holding No. (if any)		Mohalla/Bazar/Road	
Building No.		Colony/ Street	
* Khata No.	145	* Khesra No.	45

Make sure you have attached the Pre dcr Converted drawing file , you can download the predcr tool and manual from the portal

After submit the file , file will come to Payment pending tab and challan for payment will created

Bundu Nagar Panchayat

Mr. Arun Ranjan [Architect] [21-10-2116]

MESSAGES ACTIVITIES USER

Application Submission

New Draft Applications Returned Submitted Applications Payment Pending

Application Status

Withdraw Draft Returned Approved

Occupancy

Occupancy List

Inspection

Inspection List

Occupancy

Proposal Info Owner Info Plot Details Building Details Drawings Application CheckList Documents Site Inspection Payment

Proposal Flow

Send to ULB

Back Proposal Form LTP Form

File No. : BNPC/TEMP/BP/0002/W01/2017 Created on : 11/2/2017

Applicant : Arun Ranjan(BNPC/ARC/0002/2016) Architect

Proposal Risk level : Medium

Total Challans : 1

Challan No.	Payment Made	Total Challan Amount (in Rs.)
BNPC/0002/2017	Un Paid	13,745.75

LTP have to make 50 % payment on the file after that send to ulb, for payment Ltp have to go logine page and online payment



Government of Jharkhand
Urban Development & Housing Department

Adityapur Municipal Corporation



BPAMS
BANKING FOR PUBLIC ADMINISTRATION & MUNICIPALITY SERVICES



Username

Password

LOGIN

[Forgot Password](#)

 **Online Payment**

 **Citizen Search**

 **Dashboard**

LTP REGISTRATION



LTP Registration

- Any proposal to ULB will be filed by LTP.
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LTP Renewal

Payment

View LTP

Party Accreditation Programme Enrollment



Third Party Accreditation Programme Enrollment

- General /Surprise Inspection document.
- Checklist for Structural Safety - Third Party Inspection.
- Construction Quality Checklist -Third Party Inspection
- Checklist for Occupancy Certificate.
- List of Registered Third Party.

DEVELOPER REGISTRATION



New

- PreDCR tool
- LTP Registration User Manual
- LTP Approval User Manual
- PreDCR Help Manual
- Affidavit Form-13
- Certificate of Structural Stability

Payment

First ltp able to pay only 50 % payment , after payment go the LTP console , pending payment tab open the file and click send to ulb button to send the file to ulb