

## CONTACT DETAILS

**Deployed personnel by M/s SoftTech Engineers Ltd. for implementation, support assistance and operation of Building Plan Approval Management System (BPAMS).**

| S.No. | Cluster No. | ULB Name   | Details of Deployed personnel   |  |  |
|-------|-------------|--|---|--|--|
| 1     | Cluster 1   | <b>Ranchi Municipal Corporation</b>                  | <b>Name:</b> <u>Satish Kumar</u><br><b>Designation:</b> Architect<br><b>Contact No.:</b> 7541077261   | <b>Name:</b> <u>Neha Sareen</u><br><b>Designation:</b> Draftsman<br><b>Contact No.:</b> 9031995170         | <b>Name:</b> <u>Rohit Ranjan Srivastava</u><br><b>Designation:</b> Implementation Engineer<br><b>Contact No.:</b> 7209426428 |
| 2     | Cluster 1   | Bishrampur Nagar Parishad                            |   |  |  |
| 3     | Cluster 1   | Garhwa Nagar Parishad                                |   |  |  |
| 4     | Cluster 1   | Gumla Nagar Parishad                                 |   |  |  |
| 5     | Cluster 1   | Lohardaga Nagar Parishad                             |   |  |  |
| 6     | Cluster 1   | Medininagar Municipal Corporation                    |   |  |  |
| 7     | Cluster 1   | Ranchi Smart City Corporation Ltd. (RSCCL)           |   |  |  |
| 8     | Cluster 1   | Simdega Nagar Parishad                               |   |  |  |
| 9     | Cluster 2   | <b>Ranchi Regional Development Authority (RRDA)</b>  | <b>Name:</b> <u>Vikash Vaibhav</u><br><b>Designation:</b> Architect<br><b>Contact No.:</b> 9354534390 | <b>Name:</b> <u>Radha Minz</u><br><b>Designation:</b> Draftsman<br><b>Contact No.:</b> 6200695758          | <b>Name:</b> <u>Ramiz Raza</u><br><b>Designation:</b> Implementation Engineer<br><b>Contact No.:</b> 7909092376              |
| 10    | Cluster 2   | Bundu Nagar Panchayat                                |   |  |  |
| 11    | Cluster 2   | Chhattarpur Nagar Panchayat                          |   |  |  |
| 12    | Cluster 2   | Hariharganj Nagar Panchayat                          |   |  |  |
| 13    | Cluster 2   | Hussainabad Nagar Panchayat                          |   |  |  |
| 14    | Cluster 2   | Khunti Nagar Panchayat                               |   |  |  |
| 15    | Cluster 2   | Latehar Nagar Panchayat                              |   |  |  |
| 16    | Cluster 2   | Manjhiaon Nagar Panchayat                            |   |  |  |
| 17    | Cluster 2   | Shri Banshidharnagar Nagar Panchayat                 |   |  |  |
| 18    | Cluster 3   | <b>Adityapur Municipal Corporation</b>               | <b>Name:</b> <u>Karamjeet Kaur</u><br><b>Designation:</b> Architect<br><b>Contact No.:</b> 7888789350 | <b>Name:</b> <u>Khalid Raza</u><br><b>Designation:</b> Draftsman<br><b>Contact No.:</b> 8709342574         | <b>Name:</b> <u>Pradeep Kumar</u><br><b>Designation:</b> Implementation Engineer<br><b>Contact No.:</b> 7004956229           |
| 19    | Cluster 3   | Chaibasa Nagar Parishad                              |   |  |  |
| 20    | Cluster 3   | Chakradharpur Nagar Parishad                         |   |  |  |
| 21    | Cluster 3   | Chakuliya Nagar Panchayat                            |   |  |  |
| 22    | Cluster 3   | Jamshedpur NAC                                       |   |  |  |
| 23    | Cluster 3   | Jugsalai Nagar Parishad                              |   |  |  |
| 24    | Cluster 3   | Kapali Nagar Parishad                                |   |  |  |
| 25    | Cluster 3   | Mango Municipal Corporation                          |   |  |  |
| 26    | Cluster 3   | Saraikeela Nagar Panchayat                           |   |  |  |
| 27    | Cluster 4   | <b>Hazaribag Municipal Corporation</b>               | <b>Name:</b> <u>Vikram Rana</u><br><b>Designation:</b> Architect<br><b>Contact No.:</b> 7061022800    | <b>Name:</b> <u>Pradeep Kumar Mahto</u><br><b>Designation:</b> Draftsman<br><b>Contact No.:</b> 9155667489 | <b>Name:</b> <u>Sangharsh Kumar</u><br><b>Designation:</b> Implementation Engineer<br><b>Contact No.:</b> 8340295937         |
| 28    | Cluster 4   | Chatra Nagar Parishad                                |   |  |  |
| 29    | Cluster 4   | Dhanwar Nagar Panchayat                              |   |  |  |
| 30    | Cluster 4   | Domchach Nagar Panchayat                             |   |  |  |
| 31    | Cluster 4   | Jhumritilaiya Nagar Parishad                         |   |  |  |
| 32    | Cluster 4   | Koderma Nagar Panchayat                              |   |  |  |
| 33    | Cluster 4   | Phusro Nagar Parishad                                |   |  |  |
| 34    | Cluster 4   | Ramgarh Nagar Parishad                               |   |  |  |
| 35    | Cluster 5   | <b>Dhanbad Municipal Corporation</b>                 |   |  |  |
| 36    | Cluster 5   | Badakisarai Nagar Panchayat                          |   |  |  |
| 37    | Cluster 5   | Chas Municipal Corporation                           |   |  |  |
| 38    | Cluster 5   | Chirkunda Nagar Parishad                             |   |  |  |
| 39    | Cluster 5   | Giridih Municipal Corporation                        |   |  |  |
| 40    | Cluster 5   | Jamtara Nagar Panchayat                              |   |  |  |
| 41    | Cluster 5   | Jharkhand Mineral Area Development Authority (JMADA) |   |  |  |
| 42    | Cluster 5   | Mihijham Nagar Parishad                              |   |  |  |
| 43    | Cluster 6   | <b>Deoghar Municipal Corporation</b>                 | <b>Name:</b> <u>Pramod Tuli</u><br><b>Designation:</b> Architect<br><b>Contact No.:</b> 8094666580    | <b>Name:</b> <u>Shravan Kumar</u><br><b>Designation:</b> Draftsman<br><b>Contact No.:</b> 6201909990       | <b>Name:</b> <u>Devashis Ranjan</u><br><b>Designation:</b> Implementation Engineer<br><b>Contact No.:</b> 7979829990         |
| 44    | Cluster 6   | Barharwa Nagar Panchayat                             |   |  |  |
| 45    | Cluster 6   | Basukinath Nagar Panchayat                           |   |  |  |
| 46    | Cluster 6   | Dumka Nagar Parishad                                 |   |  |  |
| 47    | Cluster 6   | Godda Nagar Parishad                                 |   |  |  |
| 48    | Cluster 6   | Madhupur Nagar Parishad                              |   |  |  |
| 49    | Cluster 6   | Mahagama Nagar Panchayat                             |   |  |  |
| 50    | Cluster 6   | Pakur Nagar Parishad                                 |   |  |  |
| 51    | Cluster 6   | Rajmahal Nagar Panchayat                             |   |  |  |
| 52    | Cluster 6   | Sahibganj Nagar Parishad                             |   |  |  |



**State Urban Development Agency, Urban Development & Housing Department,  
Government of Jharkhand**

**STATE URBAN DEVELOPMENT AGENCY (SUDA)**

**User Manual (How to Create and send a Proposal to ULB)**

*For*

**DEVELOPMENT & DEPLOYMENT OF BUILDING PLAN APPROVAL MANAGEMENT SYSTEM IN  
URBAN LOCAL BODIES OF JHARKHAND**

**For Video Tutorial Click below link**

**<https://youtu.be/wsT5tkdOJFg>**

**SUBMITTED BY:-SOFTTECH ENGINEERS PVT. LTD**



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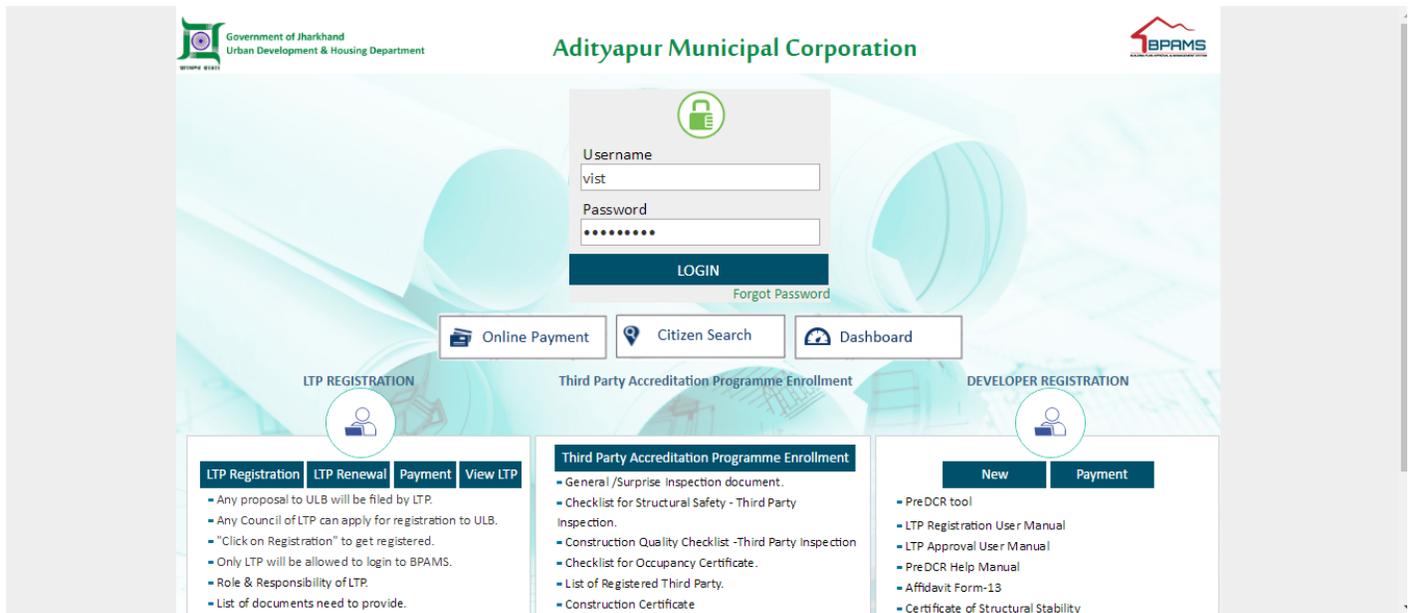
## 1. Introduction

BPAMS is the automation of the approval process, followed for approval of architectural plans. It is an application customized for efficient management and approval of the Architect Proposal for BP. It helps in attaining standardization and hence transparency in the total process of building permission. The complete building approval management system will be a web based system where Architects submit the plans and proposal basic data on line. In built Customized workflow available for approval based on power delegation. The proposal will be finally approved or rejected after different levels of scrutiny.

### How to Create an Online MAP and Send to ULB

First LTP have to logline into the ULB where he already registered and ID password is approved

URL :- <http://udhd.jharkhand.gov.in> click on the Eservices and then Building plan Approval Management system



After Login Following Screen will Shown

Mr. Arun Ranjan [Architect] [21-10-2116]

Proposal Info

Fields marked with \* are mandatory Save

Proposal Information

|                      |        |                    |        |
|----------------------|--------|--------------------|--------|
| * Case Type          | Select | * Project Type     | Select |
| * Circle Name        | Select | * Village Name     | Select |
| * Ward No.           | Select | * Thana No.        |        |
| Holding No. (if any) |        | Mohalla/Bazar/Road |        |
| Building No.         |        | Colony/ Street     |        |
| * Khata No.          |        | * Khesra No.       |        |

LTP 1<sup>st</sup> Save a proposal Information this will create a Temp File as shown in the figure

Mr. Arun Ranjan [Architect] [21-10-2116]

Proposal Info Owner Info Plot Details Building Details Drawings Application CheckList Documents

Submit Back Proposal Form LTP Form

File No.: BNPC/TEMP/BP/0005/W03/2017 Created on : 12/3/2017 Proposal Risk level : -

Applicant : Arun Ranjan(BNPC/ARC/0002/2016) Architect

Fields marked with \* are mandatory Save

Proposal Information

|                      |        |                    |                               |
|----------------------|--------|--------------------|-------------------------------|
| * Case Type          | New    | * Project Type     | Building Development Permissi |
| * Circle Name        | Circle | * Village Name     | Bundu                         |
| * Ward No.           | W03    | * Thana No.        | 125                           |
| Holding No. (if any) |        | Mohalla/Bazar/Road |                               |
| Building No.         |        | Colony/ Street     |                               |
| * Khata No.          | 145    | * Khesra No.       | 45                            |

After that LTP Fill all tab attach the document and submit the file, as shown in the figure

# BPAMS-Training Manual for SUDA Officials

Mr. Arun Ranjan [Architect] [21-10-2116]

Application Submission

Proposal Info Owner Info Plot Details Building Details Drawings Application CheckList Documents

**Submit** Submit the file

File No.: BNPC/TEMP/BP/0005/W03/2017 Created on : 12/3/2017

Applicant : Arun Ranjan(BNPC/ARC/0002/2016) Architect

Proposal Risk level : -

Fields marked with \* are mandatory Save

**Proposal Information**

|                      |        |                    |                               |
|----------------------|--------|--------------------|-------------------------------|
| * Case Type          | New    | * Project Type     | Building Development Permissi |
| * Circle Name        | Circle | * Village Name     | Bundu                         |
| * Ward No.           | W03    | * Thana No.        | 125                           |
| Holding No. (if any) |        | Mohalla/Bazar/Road |                               |
| Building No.         |        | Colony/ Street     |                               |
| * Khata No.          | 145    | * Khesra No.       | 45                            |

Make sure you have attached the Pre dcr Converted drawing file , you can download the predcr tool and manual from the portal

After submit the file , file will come to Payment pending tab and challan for payment will created

Mr. Arun Ranjan [Architect] [21-10-2116]

Application Submission

Proposal Info Owner Info Plot Details Building Details Drawings Application CheckList Documents Site Inspection **Payment**

Proposal Flow **After Payment LTP Need to click on send to ulb button to send the file in ULB**

**Send to ULB**

File No. : BNPC/TEMP/BP/0002/W01/2017 Created on : 11/2/2017

Applicant : Arun Ranjan(BNPC/ARC/0002/2016) Architect

Proposal Risk level : Medium

Total Challans : 1

| Challan No.    | Payment Made | Total Challan Amount (in Rs.) |
|----------------|--------------|-------------------------------|
| BNPC/0002/2017 | Un Paid      | 13,745.75                     |

LTP have to make 50 % payment on the file after that send to ulb, for payment Ltp have to go logine page and online payment

Government of Jharkhand  
Urban Development & Housing Department

Adityapur Municipal Corporation

BPAMS

Username  
Password  
LOGIN  
Forgot Password

Online Payment Citizen Search Dashboard

LTP REGISTRATION Third Party Accreditation Programme Enrollment DEVELOPER REGISTRATION

**LTP REGISTRATION**

- LTP Registration
- LTP Renewal
- Payment
- View LTP

- Any proposal to ULB will be filed by LTP.
- Any Council of LTP can apply for registration to ULB.
- "Click on Registration" to get registered.
- Only LTP will be allowed to login to BPAMS.
- Role & Responsibility of LTP.
- List of documents need to provide.

**Third Party Accreditation Programme Enrollment**

- General /Surprise Inspection document.
- Checklist for Structural Safety - Third Party Inspection.
- Construction Quality Checklist -Third Party Inspection
- Checklist for Occupancy Certificate.
- List of Registered Third Party.

**DEVELOPER REGISTRATION**

- New
- Payment

- PreDCR tool
- LTP Registration User Manual
- LTP Approval User Manual
- PreDCR Help Manual
- Affidavit Form-13
- Certificate of Structural Stability

First ltp able to pay only 50 % payment , after payment go the LTP console , panding payment tab open the file and click send to ulb button to send the file to ulb